

Client Name

Social Security No.

EQUAL OPPORTUNITY IS THE - LAW

It is against the law for the New Jersey Department of Labor and all recipients of Workforce Investment Act (Jersey City Employment and Training Agency, Employment Service, Unemployment Insurance), to discriminate against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and

Against any beneficiary of programs financially assisted under Title I of the Workforce Investment Act of 1998 (WIA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any WIA Title I – financially assisted program or activity. The recipient must not discriminate in any of the following areas:

- Deciding who will be admitted, or have access, to any WIA Title I – financially assisted program or activity;
- Providing opportunities in, or treating any person with regard to, such a program or activity; or
- Making employment decisions in the administration of, or in connection with, such a program or activity.

If you think that you have been subjected to discrimination under a WIA Title I – financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either: the recipient's Equal Opportunity Officer (or the person whom the recipient has designated for this purpose), or the Director, Civil Rights Center (CRC), U.S. Department of Labor, 200 Constitution Avenue NW; Room N-4123, Washington, DC 20210.

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above). The recipient must offer you *alternative dispute resolution in an effort to resolve your complaint*.

If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for the recipient to issue that Notice before filing a complaint with CRC. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient).

If the recipient does give you a written Notice of Final Action on your complaint but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your complaint within 30 days of the date on which you received the Notice of Final Action, (29 CFR Part 37.30).

For more information, contact:

State Equal Opportunity Officer
Hector Iglesias

Or

Assistant State Equal Opportunity Officer

Shari Walker-Hunt

PO Box 945

Trenton, New Jersey 08625-0945

*Tel. #: 609-292-7022

*TDD #: 1-800-949-4232

*(Do not call for Unemployment Insurance information)

Local Equal Opportunity Officer

Name: Perry M. Schwarz, MPA

Address: 121-125 Newark Avenue – 3rd Floor

Jersey City, NJ 07302

Tel. #: (201) 413-7580

TDD #: 1-800-949-423

(to be used for hearing impaired)

Local EO Representative

Name: Connie Mitchell

Address: 438 Summit Ave. 2nd Fl.

Tel. # (201) 795-8856

TDD #: 1-800-949-4232

Client Name (Print)

Client Signature

Date: _____



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IGUALDAD DE OPORTUNIDAD ES LA LEY

Al Departamento de Trabajo de Nueva Jersey y recipientes de fondos de "Job Training Partnership Act" como las oficinas de JTPA, ES, UI, y proveedores de servicio se le prohíbe discriminar basándose en: raza, color, religión, sexo, nacionalidad, edad, incapacidad física o mental, afiliación política o credo, y para los beneficiarios solamente, ciudadanía y participación en programas subvencionados bajo el Acta de Asociación para Adiestramiento Obrero (Job Training Partnership Act) (JTPA) y sus enmiendas, en admisión o acceso a oportunidad o trato en, o empleo en la administración de, o en conexión con cualquier programa o actividad sufragada por el JTPA.

Si usted piensa que ha sido objeto de discriminación bajo un programa o actividad del JTPA, ES, UI, puede someter una querrela formal ante el oficial encargado de "Igualdad de Oportunidad" (o ante la persona designada para este propósito) dentro de los 180 días de la ocurrencia de la alegada violación.

También puede presentar una querrela directamente al Director de Derechos Civiles (Director, Directorate of Civil Rights) (DCR), U.S. Department of Labor, 200 Constitution Avenue, N.W., Room N-1423, Washington, D.C. 20210.

Si usted prefiere presentar su querrela ante el recipiente, debe esperar hasta que el recipiente emita una decisión o hasta que hayan pasado 60 días, (cualquiera que ocurra primero) antes de presentar su caso ante la DCR (Director de Derechos Civiles) a la dirección ya citada.

Si el Departamento de Trabajo (NJ) o cualquier recipiente (JTPA, ES, UI) no le ha presentado a usted una decisión por escrito dentro de los 60 días de presentación de la querrela, usted no necesita esperar que se emita la decisión, sino que puede presentar su querrela ante la DCR dentro de los treinta (30) días de expiración del período de los 60 días. Si usted no queda satisfecho con la solución que el recipiente ha dado a su querrela, usted puede presentar una querrela ante la DCR. Dicha querrela debe presentarse dentro de los treinta (30) días de la fecha en que usted reciba notificación de la resolución que propone al recipiente.

Para más información, póngase en contacto con:

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Hector Iglesias

or

Assistant State Equal Opportunity Officer

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